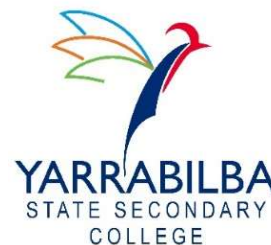# ICT ACCEPTABLE USE AGREEMENT

ACCEPTABLE USE AGREEMENT

Legitimate use of the network and Yarrabilba State Secondary College laptops/ITC devices include the following:

- Researching activities that relate to learning activities as part of the Yarrabilba SSC curriculum
- The use of email for exchanging appropriate information and engaging in collaborative projects related to curriculum requirements
- The design and development of digital products related to curriculum learning activities
- The use of Yarrabilba SSC's digital library: eBooks, digital audiobooks, digital textbooks and database programs

Unacceptable use of Yarrabilba State Secondary College's laptops, network and resources include:

- Use of any of ICT to act or access, in a manner that is not respectful and/ or is disruptive. This may include text / images / audio that are used in a negative manner, is inappropriate, offensive or antisocial
- Theft, physical or virtual damage to equipment, network, software or files
- Introduction of any software to the network or possession of software that could be considered compromising or an impediment to the network and data
- Violating copyright laws by installing software onto your laptop for which you are unable to provide a license
- Use of passwords of others or allowing others to use your password
- Disrespect of other's privacy and intellectual property as well as the trespass into other's folders, work or files
- Using any means to avoid scrutiny by teachers of work, data, software and / or equipment
- Visits to non-curriculum sites and/or the download of non-curriculum data and/or playing games on the college network
- Unauthorised access of equipment, physical and/or virtual spaces

Network administrators may review files and communications to maintain the integrity and ensure that users are using the network responsibly. Disciplinary action may include the removal of the student from any 1 to 1 laptop programs, detentions, suspensions or exclusion.

I have read the above policy and understand my responsibilities. I agree to use ICT in an acceptable manner as outlined in this policy. I understand that the college is not responsible for the quality of the services of online programs including library platforms and their privacy policy. I will use my own judgement to determine their suitability.

Student Name: _____ Year Level: _____

Student Signature : _____ Date : _____

Parent Signature: _____ Date : _____